



uea+sport



SELF-EMPLOYED ROLE DESCRIPTION

Post: UEA Hockey Coach

Responsible to: Student Performance Sport Manager

Summary of post:

The University of East Anglia Hockey Clubs (Men's and Women's) are looking for a range of dedicated, experienced and qualified Hockey coaches. The range of roles involve working with students from novice through to performance (see Appendix A for Person Specification and Appendix B for roles, team and training details).

PRINCIPAL RESPONSIBILITIES:

1. Coaching a specified Hockey team of the University of East Anglia Hockey Programme with most sessions taking place at UEA SportsPark, University of East Anglia, Norfolk, NR4 7TJ.
2. To work with the committee and other coaches within the Hockey programme, and Student Performance Sport Manager to develop the Hockey programme.
3. Support the student club in developing participation opportunities and engage new members.
4. Support the external stakeholder relationships of uea+sport as appropriate.
5. Attend and lead all training sessions as required and agreed (Also see Appendix B).
6. Attend and lead all matches as required and agreed.
7. Attend and lead all other team activity as requested and agreed (e.g. team meetings/match reviews etc.).
8. Provide thoughts and perspectives to team captains regarding selection.
9. Attend all uea+sport training and meetings as required.
10. Undertake any other duties that may be required by the club committees and uea+sport staff.

PERSON SPECIFICATION

Post: UEA Hockey Coach

Division: UEA Sportspark, Norfolk, NR4 7TJ

CRITERIA	ESSENTIAL	DESIRABLE
Education, qualifications, experience and achievements	<ol style="list-style-type: none"> 1. Hold a recommended England Hockey Coaching qualification (England Hockey strongly recommends that coaches who are responsible for leading sessions should be qualified at UKCC Level 2/ EH Session Coach/ EH Coach or above. Lead coaches who are not yet qualified would need to evidence their suitability to lead sessions. They should be working towards an EH Sessional or Coach course and have attended relevant learning for the population they are coaching (i.e. Children, Club players, etc). 2. Hold in date public indemnity insurance 3. Experience of coaching Hockey. 	<ol style="list-style-type: none"> 4. Experience of coaching students. 5. England Hockey Level 2 coaching certificate or above
Skills & knowledge	<ol style="list-style-type: none"> 6. Demonstrable oral and written communication skills in English language. 7. Understanding of the sensitive nature of coaching and a professionalism in all aspects of the role. 8. Ability to commit time to prepare for training sessions to ensure high quality of coaching. 9. Ability to work alongside other coaches to ensure training consistency. 10. Understanding that goals vary for individuals and show adaptability to their requirements. 	<ol style="list-style-type: none"> 11. Understanding of the different coaching style needed when coaching different abilities and demographics
Personal attributes	<ol style="list-style-type: none"> 12. Able to work on own initiative and as part of a team. 13. Be able to build rapport and maintain good relationships with team members 	<ol style="list-style-type: none"> 19. Ability to critically analyse performance against strategic direction.

	<p>14. Flexible and professional approach to work</p> <p>15. Willing and able to undertake training as required and apply skills learnt.</p> <p>16. Smart appearance when coaching.</p> <p>17. Ability to uphold high standards of conduct and to represent the University with the highest level of professionalism.</p> <p>18. An interest in sport and commitment to sport and the use of sport to develop people and performance</p>	
Special circumstances	<p>20. Flexible approach to working hours to enable liaison with stakeholders.</p> <p>21. Ability and willingness to undertake travel as part of the role (adjustments will be considered for disabled candidates)</p>	
Remuneration	See table below (Appendix B)	

APPENDIX B: UEA HOCKEY: AVAILABLE COACHING ROLES AND ROLE DETAILS

UEA Men's Hockey Coaching Roles (@UEA Sportspark, NR4 7TJ)	Standard* Weekly training days/time (Sept-March) - subject to amendments*	Maximum training/ BUCS hours required	Number of sessions required	Maximum Local League (Sat)/ Tournament Match Hours	Maximum No. of Saturday Fixture* Subject to change	Matches required to attend	Coaching rate (training and match) of pay per hour	Maximum Training contract value for the year	Maximum Match / Tournament Contract Value	Maximum Total Contract Value
UEA Men's Hockey 1 Coach (BUCS and Local League)	Monday 20:00-22:00 Wednesday 16:00-18:00	4	23	1	22	Saturday as a priority where possible and Wednesdays matches as agreed between coach and committee	£20-30 (based on evaluation of application and practical review)	£1840-£2760	£440-£660	£2280-£3420
UEA Men's Hockey 2 Coach (Local League)	Monday 20:00-22:00	2	23	1	22	Saturday as a priority where possible	£20-30 (based on evaluation of application and practical review)	£920-£1380	£440-£660	£1360-£2040
UEA Men's Hockey 2 Coach (BUCS)	Wednesday 16:00-18:00	2	23	0	22	Wednesdays matches as agreed between coach and committee	£12.00	£552	£0	£552
UEA Men's Hockey 3 Coach (Local League)	Tuesday 17:00-19:00	2	23	1	22	Saturday as a priority where possible	£12.00	£552	£264	£816
UEA Men's Hockey 4 Coach (Local League)	Tuesday 17:00-19:00 Thursday 18:00-19:00	3	23	1	22	Saturday as a priority where possible	£12.00	£828	£264	£1,092
UEA Men's & Women's Hockey GK Coach	Friday 20:00-22:00	2	23	0	0	N/A	£12.00	£552	0	£552
UEA Men's Indoor Hockey Coach	As required	1	12	Tournament dates as required	N/A	As required	£12.00	£144	TBC	£144+Tournament (TBC)

UEA Women's Hockey Coaching Roles (@UEA Sportspark, NR4 7TJ)	Standard* Weekly training days/time (Sept-March) at UEA Sportspark - subject to amendments*	Maximum training/ BUCS hours required	Number of sessions required	Maximum Local League (Sat)/ Tournament Match Hours	Maximum No. of Saturday Fixture* Subject to change	Matches required to attend	Coaching rate (training and match) of pay per hour	Maximum Training contract value for the year	Maximum Match/ Tournament Contract Value	Maximum Total Contract Value
UEA Women's Hockey 1 Coach (BUCS and Local League)	Monday 19:00-20:00, Wednesday 12:00-14:00 Friday 18:30-20:00	4.5	23	1	22	Saturday as a priority where possible and Wednesdays matches as agreed between coach and committee	£20-30 (based on evaluation of application and practical review)	£2070-£3105	£440-£660	£2510-£3765
UEA Women's Hockey 2 Coach (Local League)	Monday 19:00-20:00 Friday 18:30-20:00	2.5	23	1	22	Saturday as a priority where possible	£20-30 (based on evaluation of application and practical review)	£1150-£1725	£440-£660	£1590-£2385
UEA Women's Hockey 2 Coach (BUCS)	Wednesday 12:00-14:00	2	23	0	22	Wednesdays matches as agreed between coach and committee	£12.00	£552	0	£552
UEA Women's Hockey 3 Coach (Local League)	Monday 18:00-19:00 Friday 17:00-18:30	2.5	23	1	22	Saturday as a priority where possible	£12.00	£690	£264	£954
UEA Women's Hockey 4 Coach (Local League)	Monday 18:00-19:00 Fridays 17:00-18:30	2.5	23	1	22	Saturday as a priority where possible	£12.00	£690	£264	£954
UEA Women's Hockey 5 Coach (Local League)	Monday 17:00-18:00 Friday 17:00-18:30	2.5	23	1	22	Saturday as a priority where possible	£12.00	£690	£264	£954
UEA Women's Hockey 6 Coach (Friendlies)	Monday 17:00-18:00 Friday 17:00-18:30	2.5	23	0	0	Friendly as a priority where possible	£12.00	£690	£0	£690
UEA Women's Indoor Hockey Coach	As required	2	12	Tournament dates as required	N/A	As required	£12.00	£288	£288+tournament (TBC)	£288