



CODE OF ETHICS & BEHAVIOUR DISREPUTE INCIDENT FORM (From September 2018)

Please see the notes overleaf before completing the form and for details of where it should be sent when completed

1. Your Name

2. Email address

3. Preferred telephone number

4. Address

5. Is this complaint being made by you as an individual or on behalf of an affiliated body

- Myself - Completing on behalf of an affiliated body

Please tick one box, and note that Regulation 4.2 provides that an individual must have the endorsement in writing of at least one affiliated body.

6. Name of affiliated body (club/association) making/supporting the complaint

7. Does this incident relate to a complaint against an individual or an organisation

- Individual(s) - An organisation / affiliated body

Please tick the appropriate box(es)

8. Name(s) of the individual(s) or organisation (club/association) against who the complaint is being made

9. On what date(s) did the alleged incident(s) occur

10. Is any young person (under the age of 18) alleged to be involved in the incident

- Yes - No

11. Please provide the details of the alleged incident, giving as much detail as possible including venue, time, names of any other people involved, witnesses (where appropriate) etc. *If necessary please use an additional sheet.*

12. Please set out any action you have already taken as a result of this incident, including names of other people you may have spoken to and dates and times or to whom this form has been copied. *If necessary please use an additional sheet.*

13. DECLARATION. a) the contents of this form are correct to the best of my knowledge and belief; and b) I understand that a copy of this form will be sent to the individuals(s) / organisation(s) against whom the complaint is being made.

14. Signature of complainant

Date:

15. Signature on behalf of endorsing affiliated body

Date:

16. Position held

1. This form should be used only to report an alleged breach of the Disrepute Offence Regulations. Red cards and Matchday Misconduct Offences Disrepute Offences must be reported using a Red Card/ MMO report form. For details of the Disrepute Offence Regulations and the Red Card/ Matchday Misconduct Offence Regulations, go to the Equity and Ethics section of the England Hockey website www.EnglandHockey.co.uk

2. **When completed, this form should be sent as soon as possible (and in any event within 14 days of the incident complained of) to “the England Hockey Head of Governance (HG).”** The Regulations do not require this, but a ‘phone call/ email to put the HG on notice that the form is on the way is often appreciated. The HG will then determine the most appropriate forum for investigation and dealing, whether that be Club, County, Region or England Hockey Disrepute Complaint Panel and notify the relevant parties accordingly. Any decision to dismiss the allegation will be reviewed by the Chair of the England Hockey Disrepute Complaint Panel.

3. The England Hockey Disrepute Complaint Panel is the relevant Disciplinary Administrator for disrepute offences arising in connection with a match in any of the scenarios below ie:-

- Regional or International senior or junior or youth match
- Junior Regional Performance Centre (JRPC) matches
- Investec Women’s Hockey League (IWHL) / NOW: Pensions Men’s Hockey League (NPMHL)
- IWHL/NPMHL Play-offs, Promotion & Relegation tournaments
- Investec Women’s Cup and NOW: Pensions Men’s Cup in the round for the last 64 onwards
- Hockey 5s (*National Indoor League*)
- Any other national competition or stage of a competition as may be so designated by EH KO Competitions Committee

4. Where any relevant incident occurs within one County, but is the subject of a Disrepute Complaint by/ against an affiliated body in that County against/ by an affiliated body in a different County in the same Region and HG has determined that the matter need not be heard by the England Hockey Disrepute Complaint Panel, the relevant Disciplinary Body shall be the Regional Disciplinary Administrator (RDA) of that Region.

5. In all other cases (ie where the circumstances in notes 3 or 4 above do not apply and/or- where the HG has decided it appropriate) the relevant Disciplinary Body shall, in the first instance, be the County Disciplinary Administrator (CDA) of the County in which the relevant incident is alleged to have occurred.

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| ENGLAND HOCKEY HEAD OF GOVERNANCE | Jennifer Agnew Tel 01628 896825, Email jenny.agnew@englandhockey.co.uk |
| NATIONAL DISCIPLINARY OFFICER | Norman Stott Tel 01743 350233, Email discipline@englandhockey.co.uk |
| UK ARMED FORCES HA | Lt Cdr Sean Treveltham Tel 07809 707296 Email sctrvetham@yahoo.co.uk |
| EAST | Mick Pullin Tel 01708 226492, Email mwpsa2@aol.com |
| MIDLANDS | Andy Barnes Tel 01636 821643, 07778 747662, Email abarnes937@btinternet.com |
| NORTH | Peter McNulty Tel 07985 792648 Email NorthHockeyDiscipline@gmail.com |
| SOUTH | Ray Strudwick Tel 01344 646 364, 07977 844487, Email rayandval@ntlworld.com |
| WEST | Lesley Love Tel 01747 840721, Email lesley1ump@hotmail.co.uk |

7. Contact details for the CDA will also be available through:-

- The England Hockey website (www.EnglandHockey.co.uk) and follow the links to Counties;
- County/ Regional websites;
- County/ Regional Handbooks; and
- EH Regional Offices.

BUT PLEASE SEND THE FORM IN THE FIRST INSTANCE TO:

Jenny Agnew
Head of Governance
England Hockey
Bisham Abbey NSC
Marlow
Bucks SL7 2BE
jenny.agnew@englandhockey.co.uk